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|  |  | Ahsanullah University of Science and TechnologyBangladesh |

# FINAL EXAMINATION VETTING FORM

1. **Part 1: Moderation**

**1. Course Code & Section**:

**2. Course Title**:

**3. Course Instructor** :

**4. Semester**:

**5. Course Outcomes (COs)**

|  |  |
| --- | --- |
| CO1 |  |
| CO2 |  |
| CO3 |  |
| CO4 |  |
| CO5 |  |
|  |  |
|  |  |
|  |  |

**6. Formative and Summative Assessments**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| CO | CP\* | Quiz 1 | | Quiz 2 | | Quiz 3 | | | Assignment | | | Final | | | Remarks by the Vetter 1 | | Remarks by the Vetter 2 |
| Q  u  e  s  t  I  o  n | L  e  v  e  l | Q  u  e  s  t  I  o  n | L  e  v  e  l | Q  u  e  s  t  I  o  n | L  e  v  e  l | Q  u  e  s  t  I  o  n | | L  e  v  e  l | Q  u  e  s  t  I  o  n | | L  e  v  e  l |  | |  | |
| *1* | ***□*** |  |  |  |  |  |  |  | |  |  | |  |  | |  | |
| *2* | ***□*** |  |  |  |  |  |  |  | |  |  | |  |  | |  | |
| *3* | ***□*** |  |  |  |  |  |  |  | |  |  | |  |  | |  | |
| *4* | ***□*** |  |  |  |  |  |  |  | |  |  | |  |  | |  | |
| *5* | ***□*** |  |  |  |  |  |  |  | |  |  | |  |  | |  | |

\* CP indicates the class performance. Check with tick marks if the CP was assesses for respective COs

**7. Checklist** (To Be Completed by the Instruct and one of the Vetters)

|  |  |  |
| --- | --- | --- |
| Item | Instructor / Course Coordinator | Vetter \_\_\_ |
| 1. The format is in accordance of the AUST template | □ | □ |
| 2. Bloom’s taxonomy levels of all the questions are aligned with the course outcomes | □ | □ |
| 3. The questions have covered the main topics | □ | □ |
| 4. The mark distribution is appropriate | □ | □ |
| 5. The grammatical and spelling mistakes have been checked | □ | □ |
| 6. The required data/charts/graphs have been included | □ | □ |
| 7. The figures/diagrams have appropriate size/clarity/aspect ratio | □ | □ |

Signature of the Instructor/Course Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

Name:

**8. Verifications** *(To Be Completed by the Two Vetters)*

|  |  |  |
| --- | --- | --- |
|  | Vetter 1 | Vetter 2 |
| Recommended without any modification | □ | □ |
| Recommended with some modifications (describe under the remark section below) | □ | □ |
| Not recommended and the final exam should be rewritten (describe the reasons under the remark section below) | □ | □ |

Remarks (if any):

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| Signature of the Vetter 1:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:  Name: | Signature of the Vetter 2:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date:  Name: |

1. **Part 2: Modifications (if any)**

|  |  |
| --- | --- |
| □ | All the required modifications have been done. |
| □ | Some/all of the modifications have not been done due to the following reasons: |

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Signature of the Instructor/Course Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

Name:

1. **Part 3: Approval by the Head of the Department**

Signature of the Head of the Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:

Name: